

## FourWinds Academy Class/Course Registration Form

Just print out this page, fill in the information and mail it or fax it to:

**Please write very clearly**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone Numbers: \_\_\_\_\_ Cell: \_\_\_\_\_

Email: \_\_\_\_\_

Course or Class Name: \_\_\_\_\_

Date of Course/Class: \_\_\_\_\_ Tuition: \$ \_\_\_\_\_ Material Fee: \$ \_\_\_\_\_

Optional Donation: \$ \_\_\_\_\_ \*Payment Plan: Yes No

**Total: \$** \_\_\_\_\_

If paying by credit card (do not send via email):

Circle card used : Mastercard Visa American Express Discover

Name on Credit Card: \_\_\_\_\_

Billing Address of Card: \_\_\_\_\_

(If different from home address)

\_\_\_\_\_

Card Number: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Security Code (on back): \_\_\_\_\_ Expiration: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

- Make checks payable to **FourWinds Academy** .
- Mail to FourWinds Academy , 7445 Fourwinds Drive, Cincinnati OH 45242-5912
- Fax to (513) 248-8773
- FourWinds Academy reserves the right to cancel or reschedule courses and classes.
- Cancellation Policy: Written cancellations (email) accepted up to 14 days prior to course or class commencement and incur charges of 10% of the tuition, balance to be credited.
- Credit expires after 360 days and can only be transferred once.
- Communication is done via email and students are responsible for ensuring that they know the date, time and location of the course/class 7 days before.
- Questions: Call (513) 542-4400 or email [info@4windsacademy.org](mailto:info@4windsacademy.org)

**\*Payment Plan Explained:** For courses in which tuition exceeds \$150, you can pay in 3 installments, with the final installment in the same month as the course. Must provide either valid credit card details or post-dated checks.